



Llandovery College

An independent day and boarding school for boys and girls from 3 to 18 years old, set in the heart of the Welsh countryside

Appointment of an

Emotional Literacy Support Assistant (ELSA) 1:1

January 2022

Llandovery College



Gwell Dysg na Golud: Our Education is our Wealth

Llandovery College, one of Wales' oldest and most successful independent schools, is situated in a small market town in the heart of the beautiful Tywi Valley, West Wales. Comprising a Nursery School, Prep School and Senior School, our ethos is driven by pride, passion and performance. Our values are compassion, tolerance, kindness, integrity, generosity of spirit combined with a commitment to service and academic excellence.

Our pupils receive a bespoke academic education, tailored to excite and inspire young minds. We provide a stimulating and fulfilling learning environment where, in small class sizes, teachers have time to give children the individual attention they deserve.

With outstanding sporting provision and a legendary rugby heritage, the College provides an excellent rounded educational experience: drama, music, the Combined Cadet Force and outdoor pursuits flourish at the highest level and the College organises a wide range of tours, trips and expeditions.

“Passionate about Sport. Serious about Education”

Home to around 250 pupils, aged 3 to 18, Llandovery College is a close-knit community of boys and girls, boarders and day pupils from Wales, and from all over the World.





Emotional Literacy Support Assistant (ELSA) 1:1

Full time, permanent: Monday to Friday

A unique opportunity within our Learning Support Department.

Job Description

We are all unique. No two learners are the same. Here, at Llandoverly College, we celebrate that uniqueness, and strive to ensure that every pupil has their chance to learn and achieve. In the true spirit of non-selective, inclusive education we ensure that every learner has fair and equitable achievement opportunities. When our pupils are recognised as having a specific difficulty which is preventing them from learning, we have highly trained teacher assessors, who will establish their area of specific difficulty and their strengths, and who devise individualised, cumulative, sequential, highly structured and multi-sensory learning. For learners with specific learning difficulties we aim to improve their literacy skills, their phonological function, their self-confidence and their belief in themselves.



We are committed to helping our learners to overcome the overwhelming difficulties they experience in their learning, and in their sense of themselves, and how they fit into their school community, because we believe it is the right of every pupil to have the chance to learn safely, without criticism or judgement, and to help them to be the best they can be.

We are seeking a number of Emotional Literacy Support Assistants to assist in promoting the learning and personal development of individual pupils, to enable them to make best use of the educational opportunities available to them.

The successful candidate will ideally have a warm personality, be able to stay calm under pressure, demonstrates good interpersonal skills with children and adults is able to gain the confidence of children who are behaviourally challenging or socially withdrawn.

Interested?

Main Functions:

- To assist in promoting the learning and personal development of the pupil to whom you are assigned, to enable him/her to make best use of the educational opportunities available to him/her.
- To support children with emotional and behavioural difficulties to enable them to effectively access the curriculum.
- To support and encourage a learning environment throughout the school which allows children to acquire and develop emotional literacy skills.
- To support children to make progress in learning through the delivery of specific interventions.

Responsibilities

- To work with individual children or in groups of children who are experiencing difficulties with emotional literacy or other aspects of school or home life
- To establish supportive, caring and secure relationships with children, and be available to offer individual support
- To develop knowledge of a range of learning and behavioural support needs and to plan, devise and implement appropriate programmes to help develop children's emotional literacy skills and emotional well-being.
- To monitor pupil's responses to the learning activities and, where appropriate, modify or adapt the activities as agreed with the teacher to achieve the intended learning outcomes.
- To contribute to monitoring and recording pupils' progress and providing relevant feedback to teachers.
- To liaise with the class teacher and ALNCo to identify and plan interventions for children with emotional and behavioural problems.
- To create, develop and produce resources for use with intervention programmes, as appropriate and may include social skills, emotional skills, friendship, bereavement and anger management.
- To ensure that all records are kept up to date, distributed and files in accordance with the College's procedures, and that appropriate levels of confidentiality are maintained.
- To liaise, and maintain good working relationships with other staff, parents and outside agencies.



About you

You will ideally need to:

- Have experience of working successfully with young people, preferably with children who have ALN and Social, Communication and Sensory Difficulties/emotional and behavioural issues
- Have GCSEs, 'O' Level or equivalent qualifications in Mathematics and English.
- Have relevant ELSA training (or a desire to undertake such training)
- Have knowledge and understanding of the different social, cultural and physical needs of pupils
- Have an interest in how children learn
- Provide appropriate role models of behaviour both in the classroom and around school
- Care about children, particularly those who find learning a challenge.

You must be able to:

- Plan and prioritise tasks and work under the pressure of our busy inclusive school.
- Be productive, flexible and show initiative.
- Communicate effectively and appropriately to pupils with different abilities.
- Motivate pupils to learn.
- Motivate pupils to be sociable.
- Assist with the organisation of the learning environment.
- Maintain records of the pupils.
- Work effectively with other adults in the school and wider community.
- Be a responsible and trustworthy role model.
- Have patience, and use innovative ways to support a pupil with ALN.
- Respect and maintain confidentiality and have regard to the safeguarding protocols.
- Be computer literate.
- Be able to carry out tasks and responsibilities as directed by the ALNCo or class teacher.
- Attend training courses and school INSET days considered appropriate for the post.



Applications

The closing date for this post will be Friday 26 November.

Llandovery College is an equal opportunities employer, we value diversity and are strongly committed to providing equal employment opportunities for all employees and all applications for employment.

Equal opportunities are the only acceptable way to conduct business and we believe that the more inclusive our environments are, the better our work will be.

Llandovery College is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

This appointment will be conditional on successful pre-employment and enhanced DBS checks.



Applications should be submitted via TES/E-Teach, or sent directly to the Deputy Warden, together with a covering letter and the names, addresses, telephone numbers and email addresses of two referees.

For convenience, email communication may be used.

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